

Ref : WorksPortal/IT/

Date : 24-Jul-21

To,

Superintending Engineer, MSEDCL, O&M Circle

Aurangabad U/ Aurangabad R/ Akola/ Ahmednagar/ Amravati/ Baramati/ Beed/
Bhandara/ Bhivandi/ Buldhana/ Chandrapur/ Dhule/ Gadchiroli/ GANESHKHIND (U)/
Gondia/ Hingoli/ Jalgaon/ Jalna/ Kalyan-I/ Kalyan-II/ Kolhapur/ Latur/ Malegaon/
Malegaon DF/ Nanded/ Nandurbar/ Nagpur (U)/ Nagpur (R)/ Nasik/ Osmanabad/ Palghar/
Parbhani/ Pen/ Pune Rural/ Rastapeth/ Ratnagiri/ Satara/ Sangli/ Sindhudurg/ Solapur/
Thane/ Thane DF/ Vasai/ Wardha/ Washi/ Washim/ Yavatmal

Sub: Works Portal Version 12.3

Ref :

1. Emails from concerned Distribution, MM, B&R Department regarding provision of facility for update of BG details in LoA & deletion of LoA through Works Portal.

Download the files **WP12.3.PDF** from Works Portal. Bring contents of this amendment to the notice of user units as well.

Chief General Manager (IT)
MSEDCL, Corporate Office

Copy s.w.r.s to:

Executive Director (B&R), MSEDCL, Corporate Office

Executive Director (Infra), MSEDCL, Corporate Office

Copy f.w.c.s to:

Chief Engineer (Distribution/ MM/ B&R/ Testing), MSEDCL, Corporate Office

Chief Engineer, MSEDCL, All O&M Zone

Purpose of Amendment

1) Update of Letter of Award (LoA) under different types of works viz. Maintenance (PM/ BM), DT Replacement, DT Repair, Consumer Reading, NC Infrastructure, HT Metering Cubicle

- a) Edit facility for LoA will be provided to add Bank Guarantee (BG) details, update LoA Amount, Performance Security Deposit (PSD) Amount.
- b) There is only one authority (creator) & no verification authority or no approval authority involved in process of LoA
- c) Therefore, LoA Creator authority will be able to update LoA only if no WO created against LoA.
- d) Division EE will be able to update LoA for Asset Types DTC, HT Lines, LT Lines & Circle SE for Asset Types Substation under Maintenance Works viz. Preventive Maintenance (PM) & Breakdown Maintenance (BM).
- e) Division EE will be able to Update LoA under DT Replacement Work
- f) Circle SE will be able to update LoA under DT Repair Work
- g) Division EE will be able to update LoA under Consumer Reading Work
- h) Circle SE will be able to update LoA under HT Metering Cubicle Work

2) Deletion of Letter of Award (LoA) under different types of works viz. Maintenance (PM/ BM), DT Replacement, DT Repair, Consumer Reading, NC Infrastructure, HT Metering Cubicle

- a) There is only one authority (creator) & no verification authority or no approval authority involved in process of LoA
- b) Therefore, LoA Creator authority will delete LoA only if no WO created against LoA.
- c) Division EE will be able to delete LoA for Asset Types DTC, HT Lines, LT Lines & Circle SE for Asset Types Substation under Maintenance Works viz. Preventive Maintenance (PM) & Breakdown Maintenance (BM).
- d) Division EE will be able to delete LoA under DT Replacement Work
- e) Circle SE will be able to delete LoA under DT Repair Work
- f) Division EE will be able to delete LoA under Consumer Reading Work
- g) Circle SE will be able to delete LoA under HT Metering Cubicle Work
- h) Reasons for deletion of Letter of Award (LoA)/ Letter of Empanelment (LoA):
 - Wrong Vendor
 - Wrong Above/ Below Rate
 - Wrong Periods
 - Wrong Subdivision
 - Wrong Division

3) Display of all three empaneled years Above/Below rates for selection while creating Work Order (WO) under different types of works viz. Maintenance (PM/ BM), DT Replacement, DT Repair, Consumer Reading

- a) All three empaneled years Above/Below rates of LoA will be displayed for selection while creating WO.
- b) Selected Above/ Below rate will be applied to WO irrespective of WO from-date & to-date

4) Creation of Letter of Award (LoA) for short-tender & quotation basis under Consumer Reading works

- a) Currently Division EE creates Sub-Divison-wise LoA for empaneled Tender under Consumer Reading works
- b) Division EE will create Sub-Divison-wise LoA for short-tender with details like Tender details, Vendor Details, Above/ Below Rates for period up to one year only.
- c) Division EE will create Sub-Divison-wise LoA for quotation basis with details like Quotation details, Vendor Details, Above/ Below Rates for period up to one year only.

5) Bug Fixes in Works Portal